



PayByPhone: How to Use and Frequently Asked Questions How to use

PayByPhone

1. Create a PayByPhone account at <https://www.paybyphone.com> or call 1-877-885-8899. You will need to provide an email address, mobile phone number, vehicle license plate, and a credit card.
2. Using a smartphone, download the **PayByPhone** app from the Blackberry, Google Play, or iOS App Store.
3. Enter the location code posted in the parking area signage.
4. Enter parking duration.
5. Extend parking time from your smartphone, visit <https://www.paybyphone.com>, or call 1-877-885-8899.

Frequently Asked Questions

Q: What is the website to download the PayByPhone App?

- [Android/Google Play](#)
- [Apple App Store](#)
- [Blackberry App Store](#)
- [Microsoft](#)

Q: What type of cell phone can be used with PayByPhone?

A: To use the PayByPhone App, a smartphone (Apple, Android, or Blackberry) is needed. Or, a non-smartphone may be used to call 1-877-885-8899 and start your parking session.

Q: Is there a fee to use PayByPhone?

A: There is no membership fee to use PayByPhone. The only cost is the hourly parking rate plus a \$0.27 cents transaction fee.

Q: What credit cards may be used with PayByPhone?

A: Visa, MasterCard, American Express, and Discover are accepted. The credit card information is encrypted when creating an account to keep it secured.

Q: What is the parking rate?

A: It is \$2.00 per hour. 4-hours or more converts to all-day parking at \$10.

Q: Is there a required minimum of time?

A: Yes. Parking charges are based on a 1-hour increment.

Q: Can a parking session be extended?

A: Smartphone users receive a text message before the parking session expires, including the option to add parking time. You may also visit <https://www.paybyphone.com> or call 1-877-885-8899.

Q: How do the enforcement officers know if a vehicle paid for parking?

A: Officers electronically scan all vehicle license plates. PayByPhone automatically registers the vehicle's license plate with the University's parking enforcement system, which avoids the issuance of a citation.