Access Offstreet – The New Guest Parking Validations Site

In October 2022, the migration from Verrus to Offstreet was completed for departments/business units that create parking sessions for guests. All events scheduled after October 5 with registered users were migrated to the new platform. For departments managing guest parking sessions, it is important to activate your Offstreet account, as it enables you to create parking sessions for your guests.

Next Steps

- Step 1: If you have not already completed the onboarding form, please do so now.
- <u>Step 2</u>: Set up your Offstreet account. For step-by-step instructions, review the account access guide.
- Step 3: Then, log into the <u>Validations Dashboard</u> (<u>instructions</u>) to manage parking sessions for your guests
- <u>Step 4</u>: When ready, share your department's unique URL with your guests, along with a registration code. Guests will then use the <u>guest portal</u> to enter their license plate number and registration code. Once registered, the guest's license plate data will be sent to parking enforcement *in real time*.

Additional Support

The system is user-friendly and self-explanatory; however, for helpful tips and support, please visit the <u>Help Center</u> to learn more about how to <u>create a registration</u>, <u>look up a license</u> <u>plate</u>, <u>view active vehicles</u>, and <u>run a report</u>.

If you have any questions, please contact parking.technology@miami.edu.

For Offstreet software support, please contact support@joinoffstreet.com.