

# Employee MetroRail / Tri-Rail Pass Election Form

(Public Transit Program includes Metrorail, Metro buses, Miami-Dade "Park & Ride" express buses and Tri-Rail)

**We order transit passes in advance! Therefore, this form (and applicable payment) must be submitted by the 14th of the month to receive a pass in the subsequent month.**

Employee ID#: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Department: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_ Corporate Easy Card # (If you already have a Corporate Card to reactivate) \_\_\_\_\_

**Only full time faculty and staff with benefits are eligible for discounted passes through payroll deduction. Temporary, per diem staff and other employees without benefits may purchase transit passes at the full price listed under the \$70,0001 or more salary range.**

Salary	MetroRail Pass Only	MetroRail Pass with Parking	Tri-Rail Only **	Tri-Rail w/ Regional Pass**
\$35,000 or less	<i>Please select one option.</i> \$20.65	\$31.90	\$10.00	\$45.00
\$35,001 - \$40,000	\$35.65	\$46.90	33.50	\$71.75
\$40,001 - \$45,000	\$50.65	\$61.90	\$48.50	\$86.75
\$45,001 - \$50,000	\$65.65	\$76.90	\$63.50	\$101.75
\$50,001 - \$70,000	\$80.65	\$91.90	\$78.50	\$116.75
\$70,001 or more	\$95.65	\$106.90	\$93.50	\$131.75

### Tri-Rail Only

**\*\*For Tri-Rail passes, you must obtain an EDP (Employee Discount Program) EASY card. Go to [www.tri-rail.com](http://www.tri-rail.com) > select Fares > Employees > Select link to complete EDP Application > Complete the application. In the "Choose Employer" section in the drop down menu select "University of Miami". Submit your application using your UM e-mail address. Once you receive your card, enter the EDP # and card # in the fields below. You must have your EDP card in order to ride Tri-Rail.**

EDP # (6 digits on back of card)

Card # (20 digit serial number on back of card)

### Employees with Benefits:

I authorize the University of Miami to deduct the above amount from my paycheck each month on a pre-tax basis until I submit cancellation form by the due date stated in the University of Miami's Public Transit Program policy. I understand the University will evaluate my salary periodically and adjust the deduction amount as required.

**\*\* Temporary, per diem staff and other employees without benefits must pay by credit card or check each month before the deadline.**

I agree to the terms of the University of Miami Public Transit policy and understand that violations will result in disciplinary action up to and including possible termination and/or prosecution. In summary, selling, sharing, or giving transit passes to others is forbidden, reduced fare passes must be used as your primary means of commuting to work, and you may not have a campus parking permit and reduced fare transit pass at the same time. The full policy is located at [http://publicsafety.med.miami.edu/documents/POLICY-A-035 Public Transportation.pdf](http://publicsafety.med.miami.edu/documents/POLICY-A-035%20Public%20Transportation.pdf) or is available upon request from the Public Safety Administration Office.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public Safety Administration Office**

1501 NW 9th Ave. Suite 100

Miami, FL. 33136

Office: (305) 243-6280 (2)

Fax: (305) 243-8189

Email: [ppasses@miami.edu](mailto:ppasses@miami.edu)

9A5=@: 5L`CF`<5B8`89@J9F`H<9` : CFA

**FOR OFFICE USE ONLY**

METRORAIL CARD DISTRIBUTE: YES/NO

METRORAIL START DATE: \_\_/\_\_/\_\_

METRO CARD NUMBER:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_